**The Specialized Training Course for The National Assessors’ Team under the title**

**“ Reinforcing The Efficiency of The National Assessors' Team”**

**20 – 21 Dec. 2023**

Under the Patronage of the Ministry of Higher Education and Scientific Research / the Apparatus for supervision and Scientific evaluation and in cooperation with the Deanship of the College of Medicine / University of Al-Kafeel, the National Council for Accreditation of Medical Colleges (NCAMC) is holding a training course to prepare the National Assessors Team (NAT) Batch III, for the period 20-21 Dec./ 2023.

**The aim of the workshop:**

１- How to conduct a Site visit.

2- How to prepare a proper questionnaire.

２- Writing the final report (SVR).

**Lecturers:**

- NCAMC members.

- Heads of NAT

**Venue :**

 College of Medicine / University of Al-Kafeel

**Target group:**

* Participants in the Sulaymania workshop who passed the tests.
* Selected national assessors from Batch I and II.

**----------------The program -----------**

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| **1st. day : 20th. Dec. 2023** Chairman : Prof. Yusra AR Mahmood Rapporteur : Ass. Prof. Hilal Al-Saffar |
| Time  | Activities  |  | **Notes** |
| 8:30- 9:00 a.m. | Registration  |  |  |
| 9:00 – 9:30 a.m. | Opening ceremony  | Ministry speechDean speechNCAMC speech |  |
| 9:30 – 10:00 a.m. | How to conduct site visit? | Prof. Ihsan M. |  |
| 10:00 – 10:30 a.m. | How to write SVR | Prof. Firas T. |  |
| 10:30 – 11:00 a.m. | Pitfalls of SVR | Prof. Yusra AR Ass. Prof. Hilal  | Real example from SVR15 min each |
| 11:00 – 12:00 a.m. | Feedback from NAT | Prof. Wissam Ali Husain Prof. Raed M. SuhailProf. Mohammad A. kadhem | 20 min. each |
| 12:00- 1:30 p.m. | Break, Group photo , Lunch time |
| 1:30 – 1:45 p.m. | How to prepare a proper questionnaire? | Ass. Prof. Haitham Albanna |  |
| 1:45 – 3:30 p.m. | Practicing writing SVR | Group discussion | The participant divided into 9 groups. Sample of SAS is distributed to each group. |
| Home work: each group will finalize the report and to be presented in the next day. |

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| **2nd.day : 21st. Dec. 2023** Chairman : Prof. Firas TariqRapporteur: Prof. Nazar Haddad |
| 9:00 -9:30 a.m. | Group -1- presentation | Interactive discussion on area 1 report. | Facilitated by Dr. Hilal |
| 9:30 – 10:00 a.m. | Group -2- presentation | Interactive discussion on area 2 report. | Facilitated by Dr. Yusra |
| 10:00 – 10:30 a.m.  | Group -3- presentation | Interactive discussion on area 3 report. | Facilitated by Dr. Adil |
| 10:30-11:00 a.m. | Group -4- presentation | Interactive discussion on area 4 report. | Facilitated by Dr. Alaa |
| **Break** |
| 11:15 – 11:45 a.m. | Group -5- presentation | Interactive discussion on area 5 report. | Facilitated by Dr. Firas |
| 11:45 – 12:15 p.m. | Group -6- presentation | Interactive discussion on area 6 report. | Facilitated by Dr. Sinan |
| **Lunch break** |
| 1:30 – 2:00 p.m. | Group -7- presentation | Interactive discussion on area 7 report. | Facilitated by Dr. Mohammad S |
| 2:00 – 2:30 p.m. | Group -8- presentation | Interactive discussion on area 8 report. | Facilitated by Dr. Ali Mansour. |
| 2:30 – 3:00 p.m. | Group -9- presentation | Interactive discussion on area 9 report. | Facilitated by Dr. Nazar |
|  | **Rest** |  |
| 3:15 – 3:45 p.m. | test |  | Google form?? |
| 3:45 – 4:00 p.m.  | Feedback Closing speech |  | Questionnaire  |