

AREA

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Important questions

- What are the academic criteria for admission to the medical course ?
- What body is responsible for the selection policy and what methods are used ?
- How is the intake of students determined in relation to the capacity of the medical school ?
- What counseling services are available for students in the medical school ?
- What is the medical school's policy on student contribution to curriculum matters ?

5.1 ADMISSION POLICY AND SELECTION

- **Basic standards:** The medical college must
- **5.1.1.** formulate and implement an admission policy based on principles of objectivity, including a clear statement on the process of selection of students.

Annotation

- *(Admission policy would imply adherence to possible national regulation as well as adjustments to local circumstances .If the medical school does not control admission policy, it would demonstrate responsibility by explaining relationships and drawing attention to consequences, e.g. imbalance between intake and teaching capacity.)*

Evidence

- **-Present** :Documents about admission policy .
- **-Applied and effective** : documents that prove its effective implementation(there is a process and procedures for implementation of policy).
- **If the college does not control the admission** policy (i.e. controlled by MOHE) the college would demonstrate responsibility by explaining relationships and drawing attention to consequences, such as effects on teaching / learning activities, intended outcomes, others..

- **5.1.2. have a policy and implement a practice for admission of disabled students.**
- **Evidence;**
- **Present** :college must have documented approved policy regarding the admission of disabled students(in accordance with national laws).
- **Applied** : procedures taken for implementation. the procedures taken (regarding accommodation, training facilities , others).
- **Effective** : efficacy must be shown by questioners or interviews with principal stakeholders(including students of concern).

- **5.1.3.** have a policy and implement a practice for transfer of students from other national or international programs and institutions.
- **Present** :documented policy regarding transfer of students from other national and international medical colleges.
- **Applied:** a copy of the college credit transfer committee orders and minutes of meetings .
- **Effective:** decisions taken to show its effective implementation.

- **Quality development standards** : The medical college should
- **5.1.4.** state the relationship between selection and the mission of the school, the educational program and desired qualities of graduates.
- **5.1.5.** periodically review the admission policy.
- **5.1.6.** use a system for appeal of admission decisions.

5.2. STUDENT INTAKE

- **Basic standard:** The medical college must
- **5.2.1.** define the size of student intake and relate it to its capacity at all stages of the program.

Annotation

- *[Decisions on student intake would imply necessary adjustment on national requirements for medical workforce. If the medical college does not control student intake, it would demonstrate responsibility by explaining relationships and drawing attention to consequences, e.g. imbalance between intake and teaching capacity.]*

Evidence

1- regarding the college : **Present** :the college must give description of the available resources (whether physical or nonphysical) on each stage of study (by providing enough documents).

Applied: How the decision is taken and by whom, need to provide document and meeting minutes.

- 2- regarding the MOHE (central control of the number of students accepted).
- The college would demonstrate responsibility by explaining relationships and drawing attention to consequences, e.g. imbalance between intake and teaching capacity.

- **Quality development standard:**
- **5.2.2.** The medical college should periodically review the size and nature of student intake in consultation with other stakeholders and regulate it to meet the health needs of the community and society.

5.3 STUDENT COUNSELLING AND SUPPORT

- **Basic standards:** The medical college and/or the university must
- **5.3.1.** have a system for academic counseling of its student population.
- **Annotation :**
- *[Academic counseling would include questions related to*
- *choice of electives, residence preparation and career guidance.*
- *Organization of the counseling would include*
- *appointing academic mentors for individual students or small groups of students.]*

- **Evidence**
- **Present:** The college must have documented approved system, which must include (choice of electives, residence preparation and career guidance),the college must appoint mentors for individual students or small groups of students.
- **Applied and effective:** The system must be functioning and effective by asking students, teachers , others by using questionnaires or interviews.

- **5.3.2. offer a program of student support, addressing social, financial and personal needs.**
- **Annotation :**
- *[Addressing social, financial and personal needs would mean professional support in relation to social and personal problems and events, health problems and financial matters, and would include access to health clinics, immunization programs and health/disability insurance as well as financial aid services in forms of bursaries, scholarships and loans.]*

Evidence

- **Present:** The college must provide a programme(documented and approved) about student support activities(social, personal, financial, and health issues).Social and personnel(presence of mentors ,psychologist..).Financial support(such as loans, other way to support the students).Health issues(including presence of immunization programme, access to health clinics).
- **Applied:** implementation of the programme.
- **Effective:** Its effectiveness is shown by asking principle stakeholders(including students) and observation of the services provided.

- **5.3.3. allocate resources for student support.**
- ***STUDENT RESOURCE ALLOCATION***
- *The purposeful and practical allocation of resources to support equitable access to high-quality learning opportunities, is a major component of education. Leaders at all levels are charged with making decisions about how to effectively distribute and leverage resources to support teaching and learning.*
- **Present:** The college must provide documents about its resources and how its located to support students(by supporting education)how its distributed and expended.
- **Applied and effective:** There should be documents about its implementation and its effectiveness by asking stakeholders.

- **5.3.4. ensure confidentiality in relation to counseling and support.**
- **Present:** Document ensure confidentially regarding students counseling and support.
- **Effective:** Its effectiveness is measured by student and teachers opinion (interviews or questionnaires).

- **Quality development standards:** The medical college should
- **5.3.5.** provide academic counseling that
- **5.3.5.1.** is based on monitoring of student progress.
- **5.3.5.2.** includes career guidance and planning.

5.4 STUDENT REPRESENTATION

- **Basic standards:** The medical college must
- **5.4.1.** formulate and implement a policy on student representation and appropriate participation in
 - **5.4.1.1.** mission statement.
 - **5.4.1.2.** design of the program.
 - **5.4.1.3.** management of the program.
 - **5.4.1.4.** evaluation of the program.
 - **5.4.1.5.** other matters relevant to students.

- **Evidence**

- **Present:** Presence of documented policy on student representation and participation in curriculum committee
- ,educational committees, college council and other committees.
- **Applied:** documented orders of the committees ,the minutes of committee meeting and its decisions.
- **Effective :**interviews or questionnaires to show the efficacy of role of students in these committees.

- **Quality development standard:** The medical college should
- **5.4.2.** encourage and facilitate student activities and student organizations.

THANK YOU